



# Plattsburgh, New York

Randal J. Stone  
Assistant Chief

Plattsburgh Fire Department  
65 Cornelia Street  
Plattsburgh, NY 12901  
Tel: 518-561-5965  
Fax: 518-561-8236  
stoner@cityofplattsburgh-ny.gov

## MEMO

**TO:** *Mayor James Calnon*  
Members of the Common Council

**FROM:** Assistant Fire Chief, Randal Stone

**DATE:** March 27, 2014

**RE:** Fire and Ambulance Responses

For this two week period: Thursday, March 13, 2014 to Wednesday, March 26, 2014  
our Department has responded to the following:

### Fire Calls

36

- 1 building fire
- 6 system activation
- 16 EMS assist
- 2 MVA
- 2 smoke odor/removal
- 1 water/steam leak
- 1 Hazmat release investigation
- 1 carbon monoxide detector activation
- 2 excessive heat/scorch burns
- 1 Biological Hazardous investigation
- 1 gas leak (natural gas)
- 1 arcing
- 1 service call

**Ambulance Calls** 101

**Mutual Aid by CVPH** 20

# BUILDING INSPECTOR'S COMPLAINT REPORT: MARCH 25, 2014

DATE	UNIT NO.	STREET	VIOLATION	INSPECTOR	STATUS	DATE
01/02/14	46	OAK ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	VIOLATION NOTICE ISSUED	CORRECTED 01/06/14
01/08/14	163	BROAD ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	VIOLATION NOTICE ISSUED	CORRECTED 01/08/14
01/08/14	167	BROAD ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	VIOLATION NOTICE ISSUED	CORRECTED 01/14/14
01/08/14	169	BROAD ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	VIOLATION NOTICE ISSUED	CORRECTED 01/14/14
01/08/14	179	BROAD ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	VIOLATION NOTICE ISSUED	CORRECTED 01/08/14
01/14/14	89	LEONARD AVE	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	NOTE SNOW PLOW BLOCK	CORRECTED 01/14/14
01/14/14	58	OLLIVETTI PL	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	VIOLATION NOTICE ISSUED	CORRECTED 01/17/14
01/15/14		GOLD ST	GARBAGE	KP	CANCELLATION MIX UP, VIOLATION NOTICE ISSUED	CORRECTED 01/27/14
01/27/14	1	BROAD ST	GARBAGE	KP	VERBAL NOTICE OF VIOLATION	CORRECTED 01/29/14
01/27/14	2	BRINKERHOFF ST	HANDRAIL MISSING IN RAMP	KP	VIOLATION NOTICE ISSUED	CORRECTED 02/03/14
01/27/14	61	OAK ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	VIOLATION NOTICE ISSUED	CORRECTED 02/03/14
01/27/14	68	OAK ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	VIOLATION NOTICE ISSUED	CORRECTED 02/03/14
01/27/14	111-113	OAK ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	VIOLATION NOTICE ISSUED	CORRECTED 01/30/14

DATE	STREET	STREET NAME	COMPLAINT	INSPECTION	INSPECTION REASON	CORRECTION	CORRECTION DATE
01/27/14	115	OAK ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	VIOLATION NOTICE ISSUED	CORRECTED	01/30/14
01/27/14	121	OAK ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	VIOLATION NOTICE ISSUED	CORRECTED	02/03/14
01/27/14	138	MONTCALM AVE	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	VIOLATION NOTICE ISSUED	CORRECTED	02/03/14
01/27/14	89	BAILEY AVE	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	VIOLATION NOTICE ISSUED	CORRECTED	02/04/14
01/30/14	15	COUCH ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	FAXED TO DPW	CORRECTED	01/31/14
01/31/14		GOLD ST	GARBAGE CANS	KP	PICKED UP, GARBAGE FROZEN WILL BE CLEANED UP WHEN IT THAWS	CORRECTED	01/31/14
01/31/14	169	BROAD ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW (SOME ICE FROM HYDRANT CLEAN OUT)	KP	APPEARS PASSABLE	NO VIOLATION	02/03/14
02/03/14	16	PALMER ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	VIOLATION NOTICE ISSUED	CORRECTED	02/03/14
02/03/14	111	COURT ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	VIOLATION NOTICE ISSUED	CORRECTED	02/04/14
02/18/14	77	BRINKERHOFF ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	VIOLATION NOTICE ISSUED	CORRECTED	02/20/14
02/21/14	63	BROAD ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	PRIVATE WALK, NO ENFORCEMENT	NO CORRECTION REQUIRED	02/21/14
03/10/14	6	LEBLANC LANE	OCCUPANCY	KP	VIOLATION NOTICE ISSUED	CORRECTED	03/19/14
03/13/14	1A	OAK ST	PROPERTY MAINTENANCE	KP		CORRECTIVE ACTION IN PROCESS	
03/13/14	21	BRIDGE ST	REFERRED FROM FINANCE OFFICE FOR BILLING AT HIGHEST LEVEL OF WATER USAGE	CB		CORRECTIVE ACTION IN PROCESS	

DATE	SHEET	STREET	DESCRIPTION	STATUS	CORRECTION DATE
03/13/14	41	HAMILTON ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KB	CORRECTIVE ACTION IN PROCESS
03/13/14	5452	PERU ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KB	CORRECTIVE ACTION IN PROCESS
03/13/14	20	LAFAYETTE ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	CORRECTIVE ACTION IN PROCESS
03/14/14	9	MONTY ST	HUGE MOUND OF SNOW NEAR DRIVEWAY ON SIDEWALK	KB	CORRECTIVE ACTION IN PROCESS
03/14/14		MONTY ST (SOUTH SIDE OF STREET)	COMPLAINANT STATES THAT MANY SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW ON SOUTH SIDE OF	KB	CORRECTIVE ACTION IN PROCESS
03/14/14	22	BROAD ST	SIDEWALKS REPEATEDLY ALL WINTER NOT CLEARED OF ICE AND/OR SNOW ALL WINTER	CB	CORRECTIVE ACTION IN PROCESS
03/14/14	67	MONTY ST	SIDEWALKS REPEATEDLY ALL WINTER NOT CLEARED OF ICE AND/OR SNOW THIS STORM AND	KB	CORRECTIVE ACTION IN PROCESS
03/14/14		UNDERWOOD AVE	POSTED MOBILE HOME OCCUPIED AT NIGHT	KB	CORRECTIVE ACTION IN PROCESS
03/14/14	5059	US AVE	ACCESS TO RAMP AND SIDEWALK NOT CLEARED OF SNOW IN FRONT HARDWARE STORE	KB	CORRECTIVE ACTION IN PROCESS
03/14/14	72	BRINKERHOFF ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	CORRECTIVE ACTION IN PROCESS
03/14/14	4	COUCH ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	CORRECTIVE ACTION IN PROCESS
03/14/14	12	COUCH ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	CORRECTIVE ACTION IN PROCESS
03/14/14	112	OAK ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW, CAR WITHOUT PLATES	KP	CORRECTIVE ACTION IN PROCESS
03/14/14	5460	PERU ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB	CORRECTIVE ACTION IN PROCESS

DATE	STREET	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
03/14/14	16	MACOMB ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB		CORRECTIVE ACTION IN PROCESS	
03/14/14	18	MACOMB ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB		CORRECTIVE ACTION IN PROCESS	
03/14/14	22	MACOMB ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB		CORRECTIVE ACTION IN PROCESS	
03/14/14	32	PIKE ST	CORNER SIDEWALK BLOCKED BY SNOW	CB		CORRECTIVE ACTION IN PROCESS	
03/14/14		MCDONOUGH/MACOMB (CORNER OF)	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	CB		CORRECTIVE ACTION IN PROCESS	
03/14/14	29	HAMILTON ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROCESS	
03/14/14	33	HAMILTON ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROCESS	
03/14/14	50	GRACE AVENUE	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROCESS	
03/17/14	62	COUCH ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KB	VIOLATION NOTICE ISSUED		
03/19/14	35	MILLER ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	VIOLATION NOTICE ISSUED	CORRECTED	03/21/14
03/19/14	33	MILLER ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROCESS	
03/19/14	101	OAK ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP	VIOLATION NOTICE ISSUED	CORRECTED	03/21/14
03/20/14		PIKE ST (WEST SIDE)	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	KP		CORRECTIVE ACTION IN PROCESS	
03/20/14	10	MACOMB ST	GARBAGE	KP		CORRECTIVE ACTION IN PROCESS	

DATE	STREET	STREET NAME					CORRECTION DATE
03/20/14	25	HAMILTON ST	GARBAGE	KP		CORRECTED	03/24/14
03/20/14	21	PIKE ST	GARBAGE	KP	UNSUBSTANTIATED	NO VIOLATION	
03/20/14	5120	NORTH CATHERINE ST	GARBAGE	KP	UNSUBSTANTIATED	NO VIOLATION	
03/24/14	105	BEEKMAN ST	SIDEWALKS NOT CLEARED OF ICE AND/OR SNOW	JM		CORRECTIVE ACTION IN PROCESS	
03/24/14		ALLEYWAY BEHIND 32-42 OAK ST	GARBAGE	CB		CORRECTIVE ACTION IN PROCESS	
03/24/14	22	MACOMB ST	CROSSWIRING	CB		CORRECTIVE ACTION IN PROCESS	
03/24/14	16	ROBINSON TERRACE	PIECES OF ROOF FALLING	KP		CORRECTIVE ACTION IN PROCESS	

# City of Plattsburgh Common Council Work Session Minutes

**March 20<sup>th</sup>, 2014**

**Councilors in Attendance:** Rachelle Armstrong, Mike Kelly, Paul O'Connell, Becky Kasper & Joshua Kretser

Becky Kasper asked the City Supervisors in attendance if the structured committee format, historically used during Council work sessions, has been an effective way to operate.

Mike Brodi responded that it depends on the Meeting.

Anne de la Chappelle said that it would have been helpful in the past to organize the meetings according to the topics being discussed for improved efficiency. She also stated that the City of Watertown instructs its department heads and managers to submit a monthly report to the Council for increased efficiency of communication.

Becky Kasper stated that she does not want to waste anyone's time, which is why she wants to redevelop a formal committee structure.

Becky Kasper suggests that the Council form three main committees where new ideas can be more effectively addressed. She proposes the three committees be made up of:

1. Quality of Life - This would include community relations, public safety, dog waste and etc.
2. Economic and Cultural Development – This would include ideas for development
3. Infrastructure – This would include roads, public works, engineering, MLD and etc.

Becky Kasper states further that at the end of any given month the last formal council meeting would be the appropriate time for any new business to be introduced.

Whichever ideas are decided to be examined would be sent to the appropriate committees for review. The engaged committees would meet to discuss the new business during the first week of the next month. The committee report would be presented to the council the second week at the formal Council meeting. The third week there would be a work session of the entire council where it would be decided what ideas submitted by the committees would be ready to be formed into a resolution.

Finally, in the fourth week the council would vote on whatever resolutions had been formed.

Mike Kelly put forth an idea for a resolution to deal with the issues pertaining to snow removal in the City. He suggested the City:

1. Create a snow patrol of volunteers
2. Create a snow patrol of resident hired paid snow removers
3. Create a webpage and brochure for snow removal and snowstorm parking tips
4. Develop a publicity campaign for the Fall – get the word out that help is available for those who cannot do it themselves but the law will be enforced
5. Find out how police, building inspectors and DPW can help enforce the law (hopefully reps from each of the departments will be present)
6. Establish some metrics on number of cars towed and number of sidewalks cleaned and make some goals for improvement in 2014-2015. Use these metrics to gauge our success going forward.

Joshua Kretser suggested the idea of doing some brainstorming and comprehensive planning with North Country residents, community leaders and downtown business owners to see if there is any interest in creating a destination for pedestrian foot traffic through permanent street closures in downtown Plattsburgh.





# Plattsburgh, New York

**Building and Zoning Department**  
41 City Hall Place  
Plattsburgh, New York 12901  
Ph: (518) 563-7707  
Fax: (518) 563-6426

March 18, 2014

Honorable Mayor James Calnon  
Members of the Common Council  
City Clerk  
41 City Hall Place  
Plattsburgh, NY 12901

Dear Mayor, Councilors and City Clerk:

Please be advised that the Zoning Board of Appeals held a Public Hearing on March 17, 2014,  
at 7:00 PM in the Common Council Chambers to hear:

**APPEAL**

**APPLICANT**

**REQUEST**

1997

MARY PRAY  
4914 SOUTH CATHERINE STREET

CLASS B VARIANCE  
AREA VARIANCE,  
BUILDING EXPANSION  
WOULD BE WITHIN  
REQUIRED FRONT YARD  
SETBACK  
**POSTPONED**

  
Joseph McMahon  
Building Inspector

JM/dj

PROHIBITION OF HYDRAULIC FRACTURING OR ANY OTHER FORM OF FOSSIL FUEL EXTRACTION WITHIN THE CITY LIMITS OF THE CITY OF PLATTSBURGH;

Resolved: It is the policy of the the Common Council of the City of Plattsburgh to prohibit activities associated with hydraulic fracturing such as, but not limited to:

- The use of the City of Plattsburgh's waste water collection system for the disposal of waste water from hydraulic fracturing,
- Construction of pipelines whose primary purpose is to transport natural gas from hydraulic fracturing operations,
- Construction of any storage facilities whose primary purpose is storage of natural gas produced by hydraulic fracturing;
- Mining or otherwise extracting sand and other solid materials used in the hydraulic fracturing process,
- Use of the City of Plattsburgh's water supply for hydraulic fracturing purposes;

Resolved: The City Council approves theThe City Council and Mayor to prepare and sign a letter to Governor Andrew Cuomo thanking him for prohibiting hydraulic fracturing in the State of New York to date and encouraging him to permanently ban the practice in the state, as have over 200 other municipalities in the State of New York.

Let it also be understood that this resolution does not prohibit activities such as delivering fossil fuels for personal or business use, geothermal heating and cooling projects, dredging, excavation for construction, land improvements or other such activities where new fossil fuel production or facilitation of said production is not the primary purpose.



# Plattsburgh, New York

**Jonathan P. Ruff, P.E.**  
**Environmental Manager**

**41 City Hall Place**  
**Plattsburgh, NY 12901**  
**Phone: 518-536-7519**  
**Fax: 518-563-6083**  
[ruffj@cityofplattsburgh-ny.gov](mailto:ruffj@cityofplattsburgh-ny.gov)

March 13, 2014

To: Mayor Calnon and Members  
Of the Common Council

Fr: Jonathan Ruff

Re: Margaret St. Pump Station  
Redundant Pumping System Engineering Services

A Request for Proposals (RFP) was circulated for engineering services for the Margaret Street Pump Station. The work includes evaluating a number of alternatives for redundant bypass pumping. Three proposals were received and reviewed by a team of wastewater staff. The selected firm is AES Northeast of Plattsburgh. The cost for the work is a lump sum of \$7,900. The source of funds is Capital Project H8130.59.

It is respectfully requested that the Common Council award the work to AES Northeast and authorize the execution of all necessary paperwork.

Please contact me if you have any questions.

c: Richard Marks  
Carole Garcia  
Dave Powell  
WPCP Review Team

March X, 2014

Melissa McManus, LLC  
Community Development Consultant  
3 Kavanaugh Drive  
Rouses Point, NY 12979

Dear Ms. McManus,

At our March X, 2014 City of Plattsburgh Council meeting we reviewed Champlain Valley Transportation Museum's (CVTM) Waterfront Revitalization proposal and are in full support of their application. We believe CVTM is an important cultural institution for our community and that the addition of a museum performance area with the repurposed Weatherwax will enhance our community and serve as a unique tourist destination.

CVTM has a proven track record with mobilizing staff and volunteers to undertake building and landscaping projects and we have full confidence that they will fulfill their obligations within budget and within their proposed timeline. As noted in their work plan, City Engineer Kevin Farrington, P.E. has agreed to conduct the inspection for project, the City will serve as the fiscal agent and assist CVTM in any way it can to ensure the success of this venture.

Please let me know if you have any questions about our letter or would like further clarification about our commitment to this project.

Sincerely,

Mayor James Calnon  
City of Plattsburgh



# Plattsburgh, New York

Richard A. Marks  
City Chamberlain

Department of Finance  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held March 27<sup>th</sup>, 2014 the following resolution was adopted:

By Councilor \_\_\_\_\_ ; Seconded by Councilor \_\_\_\_\_

**WHEREAS**, the following resolution was adopted on March 27<sup>th</sup>, 2014, and

**WHEREAS**, the Capital Expenditure Plan adopted January 9th, 2014, includes a Street Resurfacing & Improvements category, and

**WHEREAS**, the Engineering and Planning Department is establishing a 2014 Street Resurfacing project that is included in the Capital Expenditure Plan adopted January 9th, 2014, and

**WHEREAS**, the cost of the 2014 Street Resurfacing project has been estimated by the Engineering and Planning Department for the costs to implement the improvements during 2014, and is being revised, as follows:

	2014 Capital Plan	2014 Estimated Cost	2014 Revised Cost
New Street - So. Catherine to White St	\$ 45,000	\$ 45,000	\$ 45,000
Pinewood – Trafalgar to Broadway	70,000	70,000	70,000
South Peru St. – Crete Blvd. to Sharron Ave.	224,000	224,000	224,000
Tyrell Avenue	220,000	220,000	220,000
West Court Street	280,000	280,000	280,000
Sidewalks	200,000	200,000	200,000
Miscellaneous Paving	100,000	100,000	100,000
Street Surveys	30,000	30,000	30,000
Street Borings	15,000	15,000	15,000
North Margaret St. Feasibility Study	-	-	11,000
Total	<u>\$ 1,184,000</u>	<u>\$ 1,184,000</u>	<u>\$ 1,195,000</u>
Project Funding:			
NYS CHIPS	\$ 444,000	\$ 444,000	\$ 444,000
General Fund Advance	740,000	740,000	746,000
Georgia-Pacific Grant	-	-	5,000
Total	<u>\$ 1,184,000</u>	<u>\$ 1,184,000</u>	<u>\$ 1,195,000</u>

Now therefore,

**BE IT RESOLVED**, by the Common Council of the City of Plattsburgh, New York, this 27th day of March 2014, as follows:

- 1) That, the amount of One Million One Hundred Ninety-five Thousand and 00/100 (\$1,195,000.00) Dollars be and it is hereby appropriated for the capital project **2014 Street Resurfacing (H5110.44)** for the cost of the improvements as revised above and is hereby authorized to be expended for such purpose.
- 2) That, Four Hundred Forty-four Thousand and 00/100 (\$444,000.00) Dollars of such appropriation be provided by funding from the New York State CHIPS program.
- 3) That, Seven Hundred Forty-six Thousand and 00/100 (\$746,000.00) Dollars of such appropriation be provided by an advance from the General Fund, but that such advance be repaid to the General Fund by year end through funding of this portion of the project with Bond Anticipation Notes or Serial Bonding.
- 4) That, Five Thousand and 00/100 (\$5,000.00) Dollars of such appropriation be provided by local grant from Georgia-Pacific Corporation for the feasibility study for North Margaret Street.
- 5) That, this resolution takes effect immediately.

On Roll Call,

CERTIFIED A TRUE COPY

  
CITY CLERK



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

## MEMORANDUM

**TO:** Richard Marks, City Chamberlain

**FROM:** Kevin Farrington, City Engineer *KRF*

**DATE:** March 10, 2014

**REF:** Request for Amendment to 2014 Street Budget

It is requested that capital project H5110.44 "2014 Street Resurfacing" be amended as follows:

### 9 STREET RESURFACING & IMPROVEMENTS

	2014 APPROVED CAPITAL PLAN	PROPOSED BUDGET	SOURCE OF FUNDS
New Street-So.Catherine-White	\$ 45,000.00	\$ 45,000.00	General
Pinewood, Trafalgar - Broadway	\$ 70,000.00	\$ 70,000.00	General
So.Peru, Crete Blvd.-Sharron Ave.	\$ 224,000.00	\$ 224,000.00	NYS CHIPS
Tyrell Avenue	\$ 220,000.00	\$ 220,000.00	NYS CHIPS
West Court St.	\$ 280,000.00	\$ 280,000.00	General
Sidewalks	\$ 200,000.00	\$ 200,000.00	General
Misc Paving	\$ 100,000.00	\$ 100,000.00	General
Street Survey	\$ 30,000.00	\$ 30,000.00	General
Street Borings	\$ 15,000.00	\$ 15,000.00	General
North Margaret St. Feasibility Study	\$ -	\$ 11,000.00	Gen/Georgia Pacific
<b>Total:</b>	<b>\$ 1,184,000.00</b>	<b>\$ 1,195,000.00</b>	
<b>Funding Summary:</b>	<b>\$ 444,000.00</b>	<b>\$ 444,000.00</b>	<b>CHIPS</b>
	<b>\$ 740,000.00</b>	<b>\$ 746,000.00</b>	<b>General</b>
	<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>Georgia Pacific</b>
<b>Total:</b>	<b>\$ 1,184,000.00</b>	<b>\$ 1,195,000.00</b>	

CC: Mike Brodi



# Plattsburgh, New York

Richard A. Marks  
City Chamberlain

Department of Finance  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held March 27th, 2014, the following resolution was adopted:

By Councilor ; Seconded by Councilor

**WHEREAS**, the following resolution was adopted on March 27th, 2014, and

**WHEREAS**, the Capital Expenditure Plan adopted January 9th, 2014, includes a Water Distribution System category, and

**WHEREAS**, the Engineering and Planning Department is establishing a 2014 Water Distribution Improvements project that is included in the Capital Program adopted January 9th, 2014, and

**WHEREAS**, the cost of the 2014 Water Distribution Improvements project has been estimated by the Engineering and Planning Department to include the project items, as follows:

	2014 Capital Plan	2014 Estimated Cost
Replace laterals feeds before paving	50,000	50,000
Water Meter Reading System	150,000	150,000
Hydrant Replacement Plan	<u>24,000</u>	<u>24,000</u>
Total	<u>\$ 224,000</u>	<u>\$ 224,000</u>
Project Funding:		
Water Operating Fund	<u>\$ 224,000</u>	<u>\$ 224,000</u>
Total	<u>\$ 224,000</u>	<u>\$ 224,000</u>

Now therefore,



**BE IT RESOLVED**, by the Common Council of the City of Plattsburgh, New York, this 27th day of March 2014, as follows:

- 1) That, the amount of Two Hundred Twenty-four Thousand and 00/100 (\$224,000.00) Dollars be and it is hereby appropriated to the **2014 Water Distribution Improvements** project (**H8320.75**) for the cost of the Capital Project described above and is hereby authorized to be expended for such purpose.
- 2) That, Two Hundred Twenty-four Thousand and 00/100 (\$224,000.00) Dollars of such appropriation be provided by the Water Operating Fund.
- 3) That, this resolution takes effect immediately.

On Roll Call,

CERTIFIED A TRUE COPY

  
CITY CLERK



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

## MEMORANDUM

TO: Richard Marks, City Chamberlain

FROM: Kevin Farrington, City Engineer

DATE: February 3, 2014

REF: Request for Establishment of Capital Project

It is requested that a capital budget be established and funds appropriated for the following:

### 8 WATER DISTRIBUTION SYSTEM

	APPROVED BUDGET	SOURCE OF FUNDS
Replace Laterals Before Paving	\$ 50,000.00	Water Bonds
Water Meter Reading System	\$ 150,000.00	Water Bonds
Hydrant Replacement Plan	\$ 24,000.00	Water Bonds

Total: **\$ 224,000.00**

**Funding Summary: \$224,000.00**

CC: Mike Brodi



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

March 24, 2014

Mayor James Calnon  
And  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise for bids  
For "West Court Street Roadway and  
Utility Improvements,"  
Contract #2014-11**

Dear Mayor Calnon & Councilors:

It is requested that permission be granted to advertise for bids for Contract #2014-11, "West Court Street Roadway & Utility Improvements, Prospect Avenue – Draper Avenue."

Very truly yours,



Kevin R. Farrington, P. E.  
City Engineer

/dn

CC: City Clerk  
City Chamberlain  
Public Works Dept.  
Dave Lessor  
Dave Brown



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

March 24, 2014

Mayor James Calnon  
And  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**Ref: Request for Permission for Mayor  
To Sign Architectural/Engineering  
Consultant Agreement with AES Northeast, PLLC  
For Fire Station #1 & 2 Roof Replacement,  
Contract #2014-10**

Dear Mayor & Councilors:

It is requested that the Common Council authorize the Mayor to sign an Architectural & Engineering Service Agreement with AES Northeast, PLLC, 10-12 City Hall Place, Plattsburgh, NY 12901, for the design and construction phase services for the replacement of Fire Station #1 and #2 roofs at the following costs:

	<u>Fire Station #1</u>	<u>Fire Station #2</u>
Design Development:	\$ 926.00	\$ 868.00
Construction Documents (final plans)	\$ 2,764.00	\$ 2,076.00
Bidding & Construction Phase:	\$ 2,520.00	\$ 2,296.00
Asbestos Survey (ATL):	\$ 3,117.00	\$ 2,717.00
	<hr/>	<hr/>
	\$ 9,327.00	\$ 7,957.00

The maximum amount of funds for all work associated under this agreement will not exceed **\$17,284.00** without prior Common Council Approval

Very truly yours,

Kevin R. Farrington, P. E.  
City Engineer

/dn

CC: City Chamberlain



# Plattsburgh, New York

Richard A. Marks  
City Chamberlain

Department of Finance  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held March 27<sup>th</sup>, 2014, the following resolution was adopted:

By Councilor \_\_\_\_\_ ; Seconded by Councilor \_\_\_\_\_

**WHEREAS**, the following resolution was adopted on March 27<sup>th</sup>, 2014, and

**WHEREAS**, the Capital Expenditure Plan adopted January 9<sup>th</sup>, 2014, includes a Water Pollution Control Plant (WPCP) category, and

**WHEREAS**, the Environmental Engineer is establishing a 2014 WPCP Aeration System Upgrades project that was not included in the WPCP category of the Capital Expenditure Plan adopted January 9<sup>th</sup>, 2014, and is requesting to amend the Capital Expenditure Plan to include the 2014 WPCP Aeration System Upgrades in the WPCP category, and

**WHEREAS**, the cost of the 2014 WPCP Aeration System Upgrades project has been estimated by the Environmental Engineer, as follows:

	2014 Amended Capital Plan	2014 Estimated Cost
WPCP Aeration System Upgrades	\$ <u>350,000</u>	\$ <u>350,000</u>
Total	\$ <u>350,000</u>	\$ <u>350,000</u>
Project Funding:		
Sewer Capital Reserve	\$ <u>350,000</u>	\$ <u>350,000</u>
Total	\$ <u>350,000</u>	\$ <u>350,000</u>

Now therefore,

**BE IT RESOLVED**, by the Common Council of the City of Plattsburgh, New York, this 27th day of March 2014, as follows:

- 1) That, the amount of Three Hundred Fifty Thousand and 00/100 (\$350,000.00) Dollars is hereby appropriated to the Capital Project **2014 WPCP Aeration System Upgrades (H8130.60)** for the cost of the Capital Project described above and is hereby authorized to be expended for such purpose.
- 2) That, Three Hundred Fifty Thousand and 00/100 (\$350,000.00) Dollars of such appropriation be provided by the Sewer Capital Reserve fund.
- 3) That, this resolution takes effect immediately.

On Roll Call,

**CERTIFIED A TRUE COPY**

  
\_\_\_\_\_  
**CITY CLERK**

**Marks, Richard A.**

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**From:** Ruff, Jonathan  
**Sent:** Tuesday, March 25, 2014 11:58 AM  
**To:** Ruff, Jonathan; Marks, Richard A.  
**Cc:** Calnon, James  
**Subject:** RE: WPCP Aerators

Rich,

After talking with Dave Powell and Bill Ellsworth some more, let's make the project for \$350,000. This will allow us to get a second new gearbox in the not too distant future. We're probably going to replace them all over the next 5 years. This will be a good start and significantly restore reliability. Thanks!

---

**From:** Ruff, Jonathan  
**Sent:** Mon 3/24/2014 3:00 PM  
**To:** Marks, Richard A.  
**Cc:** Calnon, James  
**Subject:** WPCP Aerators

Rich,

We've encountered some unexpected problems with some of the aerators at the WPCP and need to take some quick action. We need to buy at least one new one and remanufacture an existing one and need a capital project to do it from. Could you please set one up as follows?

"WPCP Aeration System Upgrades" - \$250,000.

The source of funds will be the Sewer Reserve.

Thanks!

JR

**A Resolution In Opposition To County Election**  
**Charge-Backs to Municipalities**

**WHEREAS**, the City of Plattsburgh and other Municipalities in Clinton County continue to face a number of fiscal challenges that have eroded their budgets causing stress within the municipalities; and

**WHEREAS**, the City of Plattsburgh worked with the Clinton County Board of Elections to reduce the escalating cost of elections by consolidating voting districts that may have created adverse conditions causing lower voter turn out; and

**WHEREAS**; in an effort to encourage more registered voters to participate in elections the Help America Vote act was passed to make voting more accessible rather than more burdensome but significantly increased the cost of elections; and

**WHEREAS**, the County of Clinton has chosen to pass on to municipalities their cost for elections creating an unfunded mandate for the City of Plattsburgh and all cities and towns in Clinton County; and

**WHEREAS**, this Charge-Back process has made budgeting for future increases in Elections unbearable and unnecessary when consideration is given to the fact that the municipalities have no authority or jurisdiction with the process that is a function of County Government and managed by a County Department; therefore, be it

**RESOLVED**, that the City of Plattsburgh Common Council, with the best interest of all its residents in mind, request that the County Legislators end this unfunded mandate and remove the burden of elections from the City of Plattsburgh and all other municipalities in Clinton County; and, be it further

**RESOLVED**, the County of Clinton shall handle all budgetary items concerning charges for all local, State and Federal Elections and that said charges shall be included in future County Budgets and, in acknowledgement that the Board of Elections staff has served the City professionally, promptly, and with the skills of the specialists they are, services shall not be reduced; and, be it further

**RESOLVED**, that a copy of this Resolution be given to the Finance Manager and a copy be given to the Clinton County Legislative Chairman and the Election Commissioners.